



OFFICIAL RESPONSES TO VENDOR QUESTIONS RFB-2020-Glencliff-01-OXYGE

No.	Question	Answer
1.	<p>Section 1 Request for Services, Subsection 1.2 Scope of Services, Subpart 1.2.8:</p> <p>How will the selected Bidder comply with the requirement for criminal background checks for employees as required in Subpart 1.2.8?</p>	<p>The selected Bidder must ensure employees who will be providing services under the contract have not been convicted of any crimes specified in Subpart 1.2.8. The selected Bidder may provide the results of background checks directly to the Department, or may provide an affidavit to the Department that includes the date the background check was completed and a statement that the results indicate no convictions for the crimes outlined in Subpart 1.2.8.</p>
2.	<p>Section 2, Notices, Subsection 2.7 Public Disclosure, Subpart 2.7.2:</p> <p>a. Are the selected bidder's most recent audited financial statements disclosed to the public?</p> <p>b. If so, how can it be prevented?</p>	<p>a. Any information submitted as part of a Bid in response to the RFB may be subject to public disclosure under NH RSA 91-A.</p> <p>b. See Section 2, Notices, Subsection 2.7 Public Disclosure, Subpart 2.7.3.</p>
3.	<p>Section 2 Notices, Subsection 2.12 Successful Bidder Notice and Contract Negotiations:</p> <p>What is the Glencliff Home currently paying for Oxygen Concentrators per unit, per month?</p>	<p>\$40 per unit, per month (5 Liters per minute) \$80 per unit, per month (10 Liters per minute)</p>
4.	<p>Section 3 Bid Process, Subsection 3.2 Application Content, Subpart 3.2.3 Curriculum Vitae or Resume:</p> <p>Can the Department clarify what is required from bidders to comply with this requirement?</p>	<p>See Addendum #1 (05/17/2019).</p>

New Hampshire Department of Health and Human Services
Oxygen Concentrators Rental Service for Glencliff Home



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5.	Section 3, Bid Process, Subsection 3.2 Application Content, Subpart 3.2.8 Statement of Bidder's Financial Condition, Paragraph 3.2.8.5.1: Can the Department confirm that unaudited financial statements, accompanied with a certificate of authenticity signed by the Company Officer is sufficient to comply with this standard? Also, can a bidder's CPA create the "Certificate of Authenticity?"	Yes.
6.	Appendix B, Sample Contract: Whose signature must be notarized on this "Sample Contract"? The Contractor or the State Agency?	The "Sample Contract (Appendix B)" is for reference only in order for a bidder to complete and submit Appendix A with bidder's submission. Please do not complete or return the Sample Contract (Appendix B).
7.	Appendix C, Bid Sheet: Is a hand written Bid Sheet acceptable?	Yes.
8.	Appendix D, Management Questionnaire, Question 6: Can the Department clarify Question 6 regarding "determining who is to receive financial assistance?"	See Addendum #1 (05/17/2019).
9.	Appendix D, Management Questionnaire, Questions 9 and 10: Are bidders required to have an A-133 Audit conducted annually within 60 days of the end of the bidder's Fiscal year? If so, can the Department clarify any A-133 Audit requirements?	See Addendum #1 (05/17/2019).

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10.	Appendix D, Management Questionnaire, Question 14: Is a bidder's CPA/Business Attorney considered an "independent person" in reviewing all expenditures allowable under the terms of this contract?	See Addendum #1 (05/17/2019).
11.	Appendix D, Management Questionnaire, Question 22: Can the Department confirm the requirements to comply with Federal Uniform Guidance (2 CFR 200.300 et seq)?	See Addendum #1 (05/17/2019).
12.	Will the compensation of our Business Officers be publicly disclosed?	Any information submitted as part of a Bid in response to the RFB may be subject to public disclosure under NH RSA 91-A.